Kaizen Activities
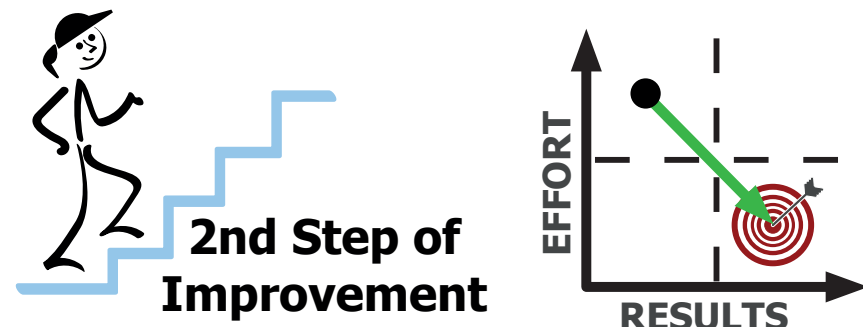
1. PURPOSE — Involve Everyone in Improvement

"Make the standard better"
"Make the work easier"
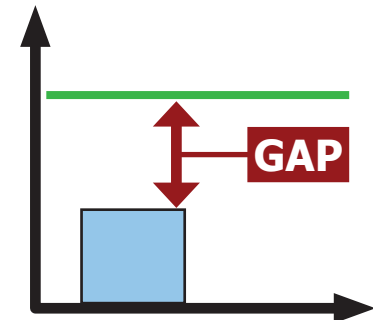
2nd Step of Improvement

EFFORT / RESULTS

Ensure Work is improved:
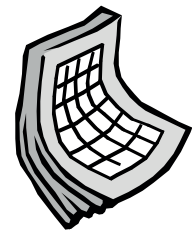
- Every Day
- By Everyone
- Business Results

GAP

LEAN TRANSFORMATION FRAMEWORK

① VALUE-DRIVEN PURPOSE:
What Problem are we trying to solve?

② How do we do & improve the actual work?

What management system & leadership behaviours ④ are required to support the new way of working?

③ How do we develop the capabilities we need?

⑤ What Basic Thinking, Mindset & Assumptions drive this change?
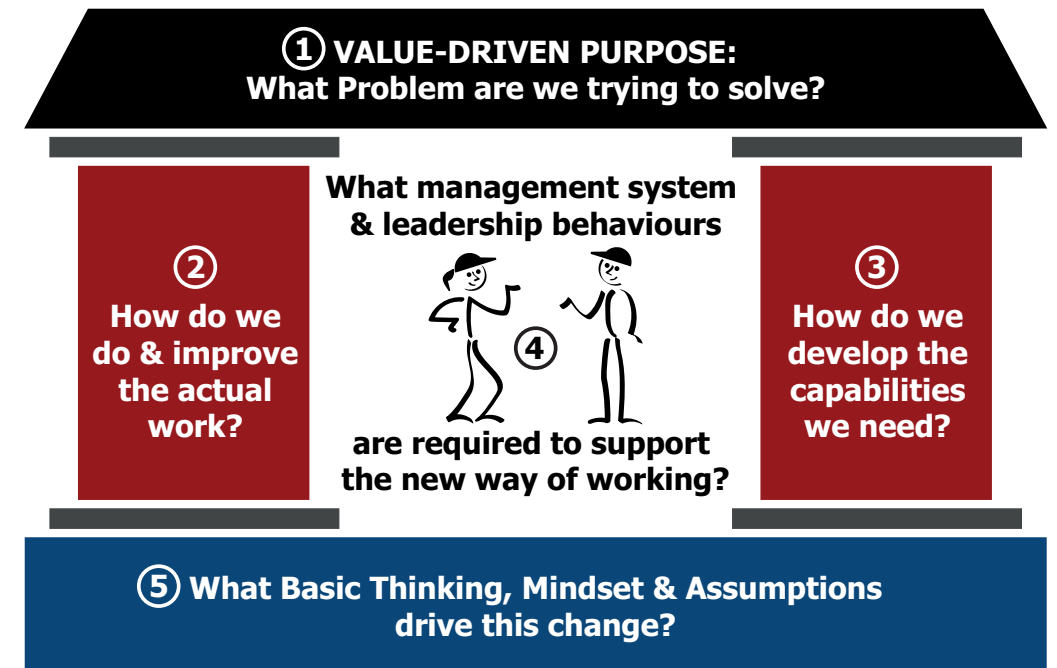
Kaizen At all Levels of Flow

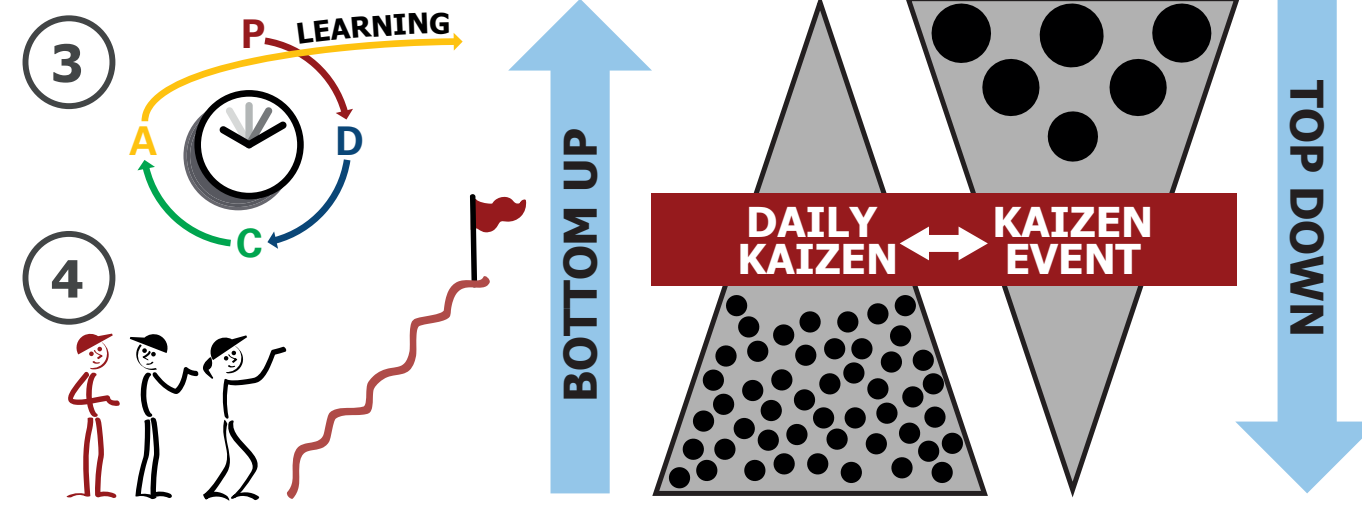Individual → Cell / Area → Work Streams → End to End

2. PROCESS — Make a Change for the Better

Four Key Elements

① ② ③ ④

CRIME SCENE DO NOT CROSS

4 STEPS

P LEARNING
A — D
C

Kaizen Approach

BOTTOM UP

DAILY KAIZEN ↔ KAIZEN EVENT

TOP DOWN

SYSTEM / FLOW KAIZEN
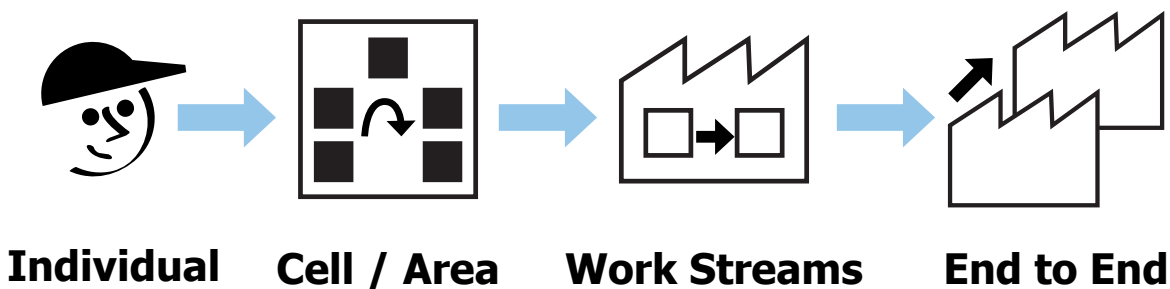
PROCESS KAIZEN
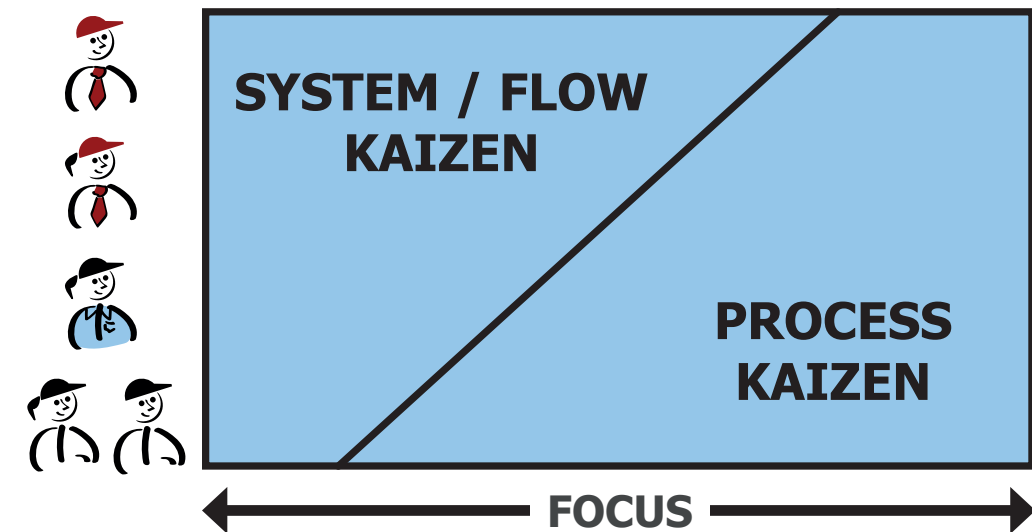
Rother & Shook (1999) pp.8
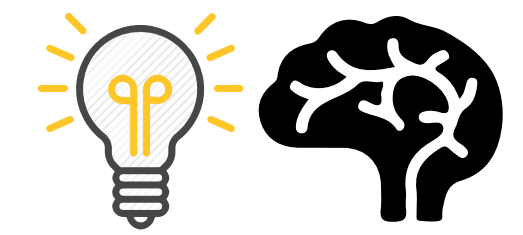
FOCUS

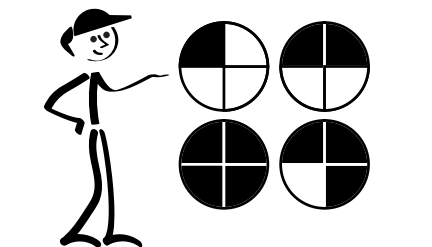## 3. PEOPLE — Roles & Responsibilities

problems

Identify Opportunities - Every Day

Identify Waste

ACTION

Make a Change Go DO!

Kaizen Mindset

Increase Flexibility
Multi-Skilled

Role of the Leader in Kaizen

Recognise, Teach, Coach & Feedback

KAIZEN
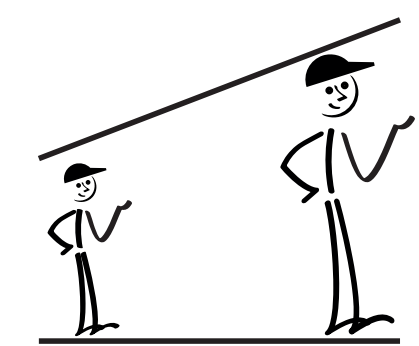
Grow Capability of People

Involve Everyone

Management Routines